

On this the 25th day of January, 2022, at 10:00 A.M. came on to be held a REGULAR meeting of the Ector County Commissioners' Court in the Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St., Odessa, Texas with the following members present:

Debi Hays, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Don Stringer, Commissioner Precinct #3
Armando Rodriguez, Commissioner Precinct #4
Minutes taken by Sara Estrada, Chief Deputy County Clerk
County Clerk

when the following proceedings were had to-wit:

County Judge Debi Hays called the meeting to order at 10:07 A.M. with a quorum of the court present. The invocation was led by Commissioner Gardner. Commissioner Rodriguez led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

Judge Hays addressed the court by introducing the new Director of Public Works, Steven Davis, and congratulated and gave best wishes to Charles Pierce on his retirement from the County after 35 years.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. To accept a \$100 donation from Judith A. Hayes for the Ector County Sheriff's Office.
Mike Griffis – Sheriff

Commissioner Simmons made a motion to accept a \$100 donation from Judith A. Hayes for the Ector County Sheriff's Office; a second was made by Commissioner Stringer. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays
 Commissioner Gardner Commissioner Stringer
 Commissioner Simmons Commissioner Rodriguez

2. To accept a \$20,000 donation from Occidental Petroleum Corporation (OXY) for the Ector County Sheriff's Office.
Mike Griffis – Sheriff

A motion was made by Commissioner Simmons to accept a \$20,000 donation from Occidental Petroleum Corporation (OXY) for the Ector County Sheriff's Office; Commissioner Gardner seconded the motion.

MOTION PASSED. 5-0

Voting for Motion:

Judge Hays
 Commissioner Gardner Commissioner Stringer
 Commissioner Simmons Commissioner Rodriguez

3. To consider, discuss, and take any necessary action regarding developing cemetery plots on Dona Rabb Addition Lot 23, Block 2, Ector County, Texas (Precinct 4) and authorize the County Judge to sign.
Armando S. Rodríguez – Commissioner Pct. 4

Judge Hays made a motion to table item #3 with a second by Commissioner Stringer. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays

✓Commissioner Gardner ✓Commissioner Stringer
✓Commissioner Simmons ✓Commissioner Rodriguez

4. To consider, discuss, and take any necessary action regarding the Sole Source list of vendors.
Lucy Soto – Purchasing

A motion was made by Commissioner Simmons to approve the Sole Source list of vendors; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays
✓Commissioner Gardner ✓Commissioner Stringer
✓Commissioner Simmons ✓Commissioner Rodriguez

5. To consider, discuss, and take any necessary action on the Missing Asset and the Disposal Lists from the 2021 Fixed Asset Inventory.
Lucy Soto – Purchasing

Commissioner Simmons made a motion to research further into the Missing Asset and the Disposal Lists from the 2021 Fixed Asset Inventory; a second was made by Commissioner Stringer. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays
✓Commissioner Gardner ✓Commissioner Stringer
✓Commissioner Simmons ✓Commissioner Rodriguez

6. To consider, discuss, and take any necessary action to address various issues of Game rooms and the County's authority to regulate.
Commissioners Court

County Attorney Lee McClendon addressed the court with recommendations in regards to regulating game rooms. **NO ACTION WAS TAKEN ON THIS ITEM.**

AWARD OF BIDS/PROPOSALS

7. To consider, discuss, and take any necessary action on the proposal specification for Vending Machine Services and authorize the County Judge to sign.
Lucy Soto – Purchasing

A motion was made by Commissioner Rodriguez to approve proposal specification for Vending Machine Services and authorize the County Judge to sign; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays
✓Commissioner Gardner ✓Commissioner Stringer
✓Commissioner Simmons ✓Commissioner Rodriguez

PERSONNEL REQUEST

8. To consider, discuss, and take any necessary action regarding moving the current Public Health Nurse to a Nursing Administrator at a Step 2 beginning 01/23/2022 and authorize the County Judge to sign.
Brandy Garcia – Health Department

Commissioner Gardner made a motion to approve moving the current Public Health Nurse to a Nursing Administrator at a Step 2 beginning 01/23/2022 and authorize the County Judge to sign; a second was made

by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays

✓ Commissioner Gardner ✓ Commissioner Stringer

✓ Commissioner Simmons ✓ Commissioner Rodriguez

POLICIES/PROCEDURES

9. To consider, discuss, and take any necessary action regarding the Cyber Security Training procedure, and to allow Sylvia Muniz to be the TAC Cyber Security Administrator.
Mario Ornelas – Information Technology

A motion was made by Commissioner Simmons to approve the Cyber Security Training procedure and to allow Sylvia Muniz to be the TAC Cyber Security Administrator; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays

✓ Commissioner Gardner ✓ Commissioner Stringer

✓ Commissioner Simmons ✓ Commissioner Rodriguez

BUDGET/FINANCIAL

10. To consider, discuss, and approve a budget amendment to Jail Expansion Fund, Improvements & Construction, 047-420-5509 from Unreserved Fund Balance, 047-3310 for \$7,500.
Randy Donner – County Auditor

Commissioner Gardner made a motion to approve a budget amendment to Jail Expansion Fund, Improvements & Construction, 047-420-5509 from Unreserved Fund Balance, 047-3310 for \$7,500; a second was made by Commissioner Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays

✓ Commissioner Gardner ✓ Commissioner Stringer

✓ Commissioner Simmons ✓ Commissioner Rodriguez

11. To consider, discuss, and take any necessary action regarding the Ector County Monthly Treasurer's Reports for November and December 2021 and authorize the County Judge and County Commissioners to sign.
Cleopatra Callaway – County Treasurer

A motion was made by Commissioner Simmons to approve the Ector County Monthly Treasurer's Reports for November and December 2021 and authorize the County Judge and County Commissioners to sign; Commissioner Rodriguez seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓ Judge Hays

✓ Commissioner Gardner ✓ Commissioner Stringer

✓ Commissioner Simmons ✓ Commissioner Rodriguez

12. To consider and approve the Accounts Payable Fund Requirements Report for January 25, 2022 to review County financial statements and reports.
Randy Donner - County Auditor

Commissioner Stringer made a motion to approve the Accounts Payable Fund Requirements Report for January 25, 2022 to review County financial statements and reports; a second was made by Commissioner

Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays

Commissioner Gardner Commissioner Stringer

Commissioner Simmons Commissioner Rodriguez

13. To consider, discuss, and take any necessary action to discuss any and all issues related to COVID-19.
Debi Hays – County Judge

Ector County Health Department Director, Brandy Garcia, gave an update in regards to any and all issues related to COVID-19. **NO ACTION WAS TAKEN ON THIS ITEM.**

A motion was made by Commissioner Simmons to adjourn into Executive Session with a second by Commissioner Stringer. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays

Commissioner Gardner Commissioner Stringer

Commissioner Simmons Commissioner Rodriguez

Commissioner Stringer made a motion to reconvene; a second was made by Commissioner Rodriguez.

MOTION PASSED. 5-0

Voting for Motion:

Judge Hays

Commissioner Gardner Commissioner Stringer

Commissioner Simmons Commissioner Rodriguez

EXECUTIVE SESSION

14. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.
Debi Hays - County Judge

NO ACTION TAKEN ON THIS ITEM

15. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.
Debi Hays - County Judge

NO ACTION TAKEN ON THIS ITEM

16. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.
Debi Hays - County Judge

NO ACTION TAKEN ON THIS ITEM

17. To consider and discuss personnel matters (Construction/Materials Inspector) pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.
Patricia Patton – Human Resources

A motion was made by Commissioner Simmons to create a position for the Road and Bridge Department titled Construction/Materials Inspector and pay starting at a Step 8 to be retroactive to January 1, 2022; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays

Commissioner Gardner

Commissioner Simmons

Commissioner Stringer

Commissioner Rodriguez

10:59 A.M.

With no further business to discuss, Commissioner Gardner made a motion with a second by Commissioner Simmons to adjourn to the call of the chair. **MOTION PASSED. 5-0**

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Sara Estrada, Chief Deputy County Clerk, do hereby attest to the accuracy of the Commissioners Court proceedings for the Regular Commissioners' Court meeting of January 25, 2022.



A handwritten signature in blue ink that reads "Sara Estrada".

Sara Estrada, Chief Deputy County Clerk
Ector County, Texas